### ESCAMBIA COUNTY SCHOOL DISTRICT

**JULY 1, 2018 – JUNE 30, 2019 SCHOOL CALENDAR/WORK SCHEDULE**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event/Notes</th>
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<tbody>
<tr>
<td><strong>Monday, July 2, 2018</strong></td>
<td>First day of work for all 12 month employees</td>
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<tr>
<td><strong>Wednesday, July 4, 2018</strong></td>
<td>Fourth of July holiday</td>
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</table>
| **Thursday, July 12, 2018** | Return to work day for:  
  - Administrative school secretary II and III (elementary and middle)  
  - School data specialist I and II (elementary)  
  - School finance specialist (middle) |
| **Monday, July 23, 2018** | All 11 month instructional, administrative and professional employees return to work |
| **Tuesday, July 31, 2018** | Admin school secretary I – Guidance return to work                       |
| **Friday, August 3, 2018** | Return to work day for:  
  - All 10 month instructional and professional employees  
  - Library media clerk |
| **Monday, August 6, 2018** | All food service managers return to work                                |
| **Wednesday, August 8, 2018** | All food service assistant managers return to work                       |
| **Friday, August 10, 2018** | All food service assistants I and II return to work                      |
| **Monday, August 13, 2018** | First day of school for students  
  Return to work day for:  
  - Administrative clerk – 10 month  
  - Audiometric technician  
  - Behavior technician  
  - Certified educational interpreter  
  - Early childhood assistant  
  - Educational interpreter  
  - Job facilitator  
  - School bus assistant  
  - School bus operator  
  - Teacher assistant |
| **Monday, September 3, 2018** | Labor day holiday                                                        |
| **Monday, October 8, 2018** | Non-student day  
  Employee professional development day  
  (10 and 11 month ESP employees are scheduled to work) |
| **Monday, November 12, 2018** | Veterans day holiday                                                     |
| **Monday, November 19, 2018 – Wednesday, November 21, 2018** | Fall break  
  - Paid days off for 10 and 11 month ESP employees are Monday, November 19, 2018 through Wednesday, November 21, 2018.  
  - All 12 month employees are scheduled to work or they may take approved leave.  
  - 11 month professional and administrative are scheduled to work or may take approved leave.  
  - 10 and 11 month instructional and 10 month professional do not work. |
| **Thursday, November 22, 2018** | Thanksgiving holiday                                                     |
| **Friday, November 23, 2018** |                                                                 |

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**NOTES:**

- **First Day of Work for All 12 Month Employees**
- **Fourth of July Holiday**
- **Return to Work Day for Administrative School Secretary II and III (Elementary and Middle)**
- **Return to Work Day for All 11 Month Instructional, Administrative and Professional Employees**
- **Return to Work Day for Admin School Secretary I – Guidance**
- **Return to Work Day for All 10 Month Instructional and Professional Employees**
- **Library Media Clerk**
- **All Food Service Managers**
- **All Food Service Assistant Managers**
- **All Food Service Assistants I and II**
- **First Day of School for Students**
- **Labor Day Holiday**
- **Non-Student Day**
- **Employee Professional Development Day**
- **Veterans Day Holiday**
- **Fall Break**
- **Thanksgiving Holiday**
- **Thanksgiving Holiday**
THURSDAY, DECEMBER 20, 2018
LAST DAY FOR STUDENTS (BEFORE CHRISTMAS BREAK – HALF DAY)
LAST WORK DAY FOR ALL EMPLOYEES (BEFORE CHRISTMAS BREAK)

FRIDAY, DECEMBER 21, 2018 – THURSDAY, JANUARY 3, 2019
CHRISTMAS BREAK – ALL EMPLOYEES
(INCLUDES CHRISTMAS HOLIDAYS, DECEMBER 24-25, 2018;
NEW YEAR’S HOLIDAYS, DECEMBER 31, 2018 – JANUARY 1, 2019)

FRIDAY, JANUARY 4, 2019
NON-STUDENT DAY (TEACHER PLANNING)
10 AND 11 MONTH ESP EMPLOYEES PAID DAY OFF
ALL OTHER EMPLOYEES RETURN TO WORK

MONDAY, JANUARY 7, 2019
FIRST DAY OF SCHOOL FOR STUDENTS AFTER CHRISTMAS BREAK
10 AND 11 MONTH ESP EMPLOYEES RETURN TO WORK

MONDAY, JANUARY 21, 2019
MARTIN LUTHER KING JR. HOLIDAY

MONDAY, FEBRUARY 18, 2019
NON-STUDENT DAY
EMPLOYEE PROFESSIONAL DEVELOPMENT DAY
10 AND 11 MONTH ESP EMPLOYEES ARE SCHEDULED TO WORK

MONDAY, MARCH 18, 2019 - FRIDAY, MARCH 22, 2019
SPRING BREAK (INCLUDES SPRING HOLIDAY, FRIDAY, MARCH 22)

10 AND 11 MONTH ESP EMPLOYEES SPRING BREAK PAID DAYS OFF (PDO):
➢ LESS THAN 6 YEARS OF CONTINUOUS EMPLOYMENT (7/1/2013 - 6/30/2019): 0 DAYS AT SPRING BREAK ARE PDO. MUST USE EITHER PAID LEAVE OR UNPAID LEAVE FOR 4 DAYS.
➢ 6 YEARS OF CONTINUOUS EMPLOYMENT TO LESS THAN 11 YEARS OF CONTINUOUS EMPLOYMENT (7/1/2008 - 6/30/2013): 2 DAYS AT SPRING BREAK ARE PDO, MUST USE EITHER PAID LEAVE OR UNPAID LEAVE FOR 2 DAYS.
➢ 11 YEARS OF CONTINUOUS EMPLOYMENT OR LONGER (6/30/2008 OR PRIOR): 4 DAYS AT SPRING BREAK ARE PDO.

12 MONTH EMPLOYEES, 11 MONTH PROFESSIONAL & ADMINISTRATIVE EMPLOYEES SPRING BREAK SCHEDULE:
ALL 12 MONTH EMPLOYEES AND 11 MONTH PROFESSIONAL AND ADMINISTRATIVE ARE SCHEDULED TO WORK DURING SPRING BREAK. EMPLOYEES MAY TAKE APPROVED LEAVE.

10 & 11 MONTH INSTRUCTIONAL & 10 MONTH PROFESSIONAL EMPLOYEES:
10 AND 11 MONTH INSTRUCTIONAL AND 10 MONTH PROFESSIONAL EMPLOYEES DO NOT WORK DURING SPRING BREAK

FRIDAY, APRIL 19, 2019
NON-STUDENT TEACHER PLANNING DAY
(10 AND 11 MONTH ESP EMPLOYEES ARE OFF UNPAID.
ALL OTHER EMPLOYEES ARE SCHEDULED TO WORK OR THEY MAKE TAKE APPROVED LEAVE)

FRIDAY, MAY 24, 2019
LAST DAY OF SCHOOL FOR STUDENTS (HALF DAY)
LAST WORK DAY FOR:
ADMINISTRATIVE CLERK II – 10 MONTH
AUDIOMETRIC TECHNICIAN
BEHAVIOR TECHNICIAN
CERTIFIED EDUCATIONAL INTERPRETER
EARLY CHILDHOOD ASSISTANT
EDUCATIONAL INTERPRETER
JOB FACILITATOR
SCHOOL BUS ASSISTANT
SCHOOL BUS OPERATOR
TEACHER ASSISTANT

MONDAY, MAY 27, 2019
MEMORIAL DAY – HOLIDAY
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<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>TUESDAY, MAY 28, 2019</td>
<td>10 MONTH TEACHER POST-PLANNING DAY</td>
<td>FOOD SERVICE ASSISTANT MANAGERS, FOOD SERVICE ASSISTANTS I AND II</td>
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<tr>
<td>WEDNESDAY, MAY 29, 2019</td>
<td>10 MONTH TEACHER POST-PLANNING DAY</td>
<td>10 MONTH INSTRUCTIONAL AND PROFESSIONAL EMPLOYEES, LIBRARY MEDIA CLERKS, FOOD SERVICE MANAGERS</td>
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<td>MONDAY, JUNE 3, 2019</td>
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<td>ADMINISTRATIVE SCHOOL SECRETARY I – GUIDANCE</td>
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<tr>
<td>WEDNESDAY, JUNE 12, 2019</td>
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<td>ADMINISTRATIVE SCHOOL SECRETARY II AND III (ELEMENTARY AND MIDDLE), SCHOOL DATA SPECIALIST I AND II (ELEMENTARY), SCHOOL FINANCE SPECIALIST (MIDDLE)</td>
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<td>THURSDAY, JUNE 13, 2019</td>
<td></td>
<td>11 MONTH INSTRUCTIONAL EMPLOYEES</td>
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<tr>
<td>TUESDAY, JUNE 18, 2019</td>
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<td>ALL 11 MONTH ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES</td>
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<tr>
<td>FRIDAY, JUNE 28, 2019</td>
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<td>ALL 12 MONTH EMPLOYEES</td>
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